

European Association of Aquatic Sciences Libraries and Information Centres (EURASLIC)

**Membership Directory
2003**

**National Centre for Marine Research
Greece, 2003**

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Bylaws of the European Association of Aquatic Sciences Libraries and Information Centres (EURASLIC)

Article 1. Name

The name of this organization shall be the European Association of Aquatic Sciences Libraries and Information Centres (EURASLIC).

Article 2. Objectives

The objectives shall be to provide an organization for the exchange of ideas and views on issues of mutual concern; for the presentation of views and proposals to other organizations; for the building of links with other regional and international aquatic sciences library and information centre networks; and for the undertaking of mutually beneficial projects.

Article 3. Membership

Section 1. Eligibility

Membership shall be open to all European persons and European organizations having an interest in library and information science as it is applied to the aquatic environment.

Section 2. Personal Membership

Any eligible person may become a Personal Member on the payment of the appropriate annual fee. Personal Members shall have the right to vote and to hold any office.

Section 3. Institutional Membership

Any eligible organization may become an Institutional Member on the payment of the appropriate annual fee. Institutional Members shall nominate one person with the right to vote and to hold any office.

Section 4. Associate Membership

Associate Membership shall be open to those persons or organizations that are not able to pay for Personal or Institutional Membership, or who are not eligible for geographic reasons. Associate Members may not vote or hold office, and shall pay for services that they receive.

Section 5. Membership fees

The Executive Board shall establish annual membership fees and charges for services, subject to the approval of the Membership.

Article 4. Executive Board

Section 1. Powers

The Executive Board shall have the power and authority to manage the affairs and property of EURASLIC. It shall determine policies within the limits of the Bylaws, and shall take actions to carry out the objectives. It shall perform such other functions as are directed by the Membership.

Section 2. Composition

The Executive Board shall consist of the following officers: the President, Vice-President, Secretary, Treasurer and two (2) elected Representatives of the Membership.

Section 3. Meetings

The Executive Board shall meet during the course of each EURASLIC Conference. At other times it shall normally work by correspondence. Additional meetings may be called by any two members of the Executive Board. The quorum shall be fifty (50)% of the Executive Board members.

Section 4. Voting

Decisions shall be taken by majority vote of those voting, whether at a meeting or by correspondence, with the President (or the Vice-President standing in) having an additional casting vote in the case of a tie.

Section 5. Vacancies

Vacancies in the Executive Board, except in the office of the President, shall be filled by appointment by the President, subject to the approval by majority vote of the remaining members of the Executive Board. If there is a vacancy for President, the Vice-President shall become President, and shall appoint a new Vice-President, subject to the approval by majority vote of the remaining members of the Executive Board.

Section 6. Term of Office

All members of the Executive Board shall serve for a term of two (2) years, and may stand for a consecutive term in the same office. They may stand for election in subsequent terms for any other office. The term of office shall commence at the adjournment of the EURASLIC Business Meeting or at the end of the day of election.

Article 5. Duties of Officers**Section 1. President**

The President shall preside at all meetings of EURASLIC and of the Executive Board; shall sign all contracts and other legal documents; shall represent EURASLIC at meetings of other organizations, or if unable to attend shall designate a member of EURASLIC to attend; and shall be responsible for any other business as may be required by the Executive Board.

Section 2. Vice-President

The Vice-President shall assist the President in the performance of the duties of the Presidency; shall assume the President's duties in the absence or withdrawal of the President; and shall be responsible for any other business as may be required by the Executive Board.

Section 3. Secretary

The Secretary shall keep a record of all EURASLIC meetings, including those of the Executive Board; shall be responsible for the proper and legal mailing of notices to members; and for the tabulation of all ballots.

Section 4. Treasurer

The Treasurer shall manage the funds of the Association; shall establish accounting procedures for the handling of those funds; shall be responsible for the keeping of the funds in such banks, investments etc., as are approved by the Executive Board; and shall be responsible for the keeping of accurate records of all members. Regular reports on the financial position of the Association shall be prepared, as the Executive Board shall determine. An annual statement of accounts shall be prepared each year. At the expiration of the term of office, the Treasurer shall deliver over to the new Treasurer all books, money and other property belonging to the Association, or in the absence of a successor, to the President.

Article 6. Other Official Positions

Section 1. Newsletter Editor

The Newsletter Editor shall be responsible for the preparation of the EURASLIC Newsletter, and shall be appointed by the Executive Board for such period as the Board shall determine.

Section 2. National Correspondents

Each National Group within EURASLIC shall be asked to elect a representative to act as a link with members in that country and any National Association; to represent the views of those members and National Association to EURASLIC; to distribute such documents as may be requested; to solicit new members; and any other duties as the Executive Board shall request.

Article 7. Committees

The Executive Board shall establish such Committees as it finds desirable, and shall delegate such powers and functions, as it finds necessary. Such Committees shall be responsible to the Executive Board.

Article 8. Nominations and Elections

Section 1. Frequency of Elections

Elections shall be held every two (2) years either at the EURASLIC Business Meeting or by post if there is no such meeting.

Section 2. Nominating Committee

The Executive Board shall appoint a Nominating Committee, no later than three (3) months before the date of the election, consisting of three (3) members, none of whom shall be members of the Executive Board.

Section 3. Nominations

The Nominating Committee shall present to the Executive Board a list of nominations for the vacant offices. The Committee shall obtain the written acceptance of each nominee prior to submission of its list. Any member of EURASLIC may submit suggestions for nominations for the consideration of the Nominating Committee. Ballots shall be mailed to the membership no less than thirty (30) days prior to the EURASLIC Business Meeting or date of election.

Section 4. Balloting

Elections shall be by printed ballot mailed to each Association member thirty (30) days before the EURASLIC Business Meeting or date of election; returned mail ballots should be received the day before the EURASLIC Business Meeting or date of election. The candidate who receives the largest number of votes for any office shall be elected. In the event of a tie the President shall have a casting vote, except in the case of the office of President, when the most recent President shall have a casting vote.

Article 9. Meetings**Section 1. Regular Meetings**

The EURASLIC Business Meeting shall normally be held every two (2) years to coincide with the EURASLIC Conference.

Section 2. Special Meetings

Special Meetings may be held at the request of the Executive Board or by request of twenty (20)% of the members of the Association. Notice of a Special Meeting shall specify the business to be transacted, and no other business shall be considered.

Section 3. Notification of Meetings

At least thirty (30) days notice of all meetings should be sent to members by the Secretary.

Section 4. Quorum

A Quorum for the transaction of business at all meetings shall be twenty (20)% of the members. Voting shall be by simple majority of those voting, with the President (or Vice-President standing in) having a casting vote if necessary.

Section 5. Proxy Votes

If any member is unable to attend a meeting, they may appoint another member to vote in their place. A member may not have more than five (5) proxy votes.

Article 10. Funds, Contracts, Property

Section 1. Funding

Funds for Association expenses shall be derived from fees, grants and receipts from sources that are consistent with the objectives of the Association as a not-for-profit organization.

Section 2. Financial Year

The financial year will run from 1st April to 31st March the following year.

Section 3. Agreements and Contracts

Any agreement or contract entered into by the Association shall be approved by the Executive Board.

Section 4. Permanent Address

The Permanent Address of the Association shall be *[to be agreed at the meeting in Bremerhaven]*.

Article 11. Amendments

Amendments to these Bylaws may be proposed by a) the Executive Board or b) ten (10)% of the membership. Two thirds of those voting shall approve a change to these Bylaws. Voting may take place at a Meeting or by postal ballot.

Article 12. Dissolution

A proposal to dissolve this Association may be proposed by a) the Executive Board or b) ten (10)% of the membership. Two thirds of those voting must approve such a proposal. Voting must be by postal ballot to all members. Any property or other assets

of the Association shall be liquidated or sold and the proceeds distributed to one or more similar organizations selected by the Executive Board.

EURASLIC Meetings

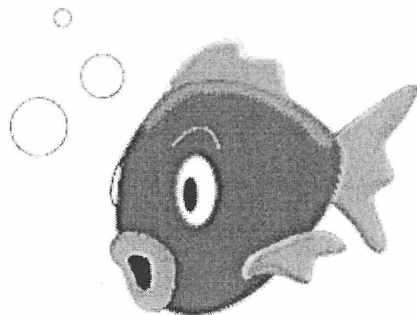
EURASLIC I	Plymouth	United Kingdom	April 1988
EURASLIC II	Paris	France	April 1990
EURASLIC III	Lelystad	The Netherlands	April 1991
EURASLIC IV*	Bremerhaven	Germany	October 1992
EURASLIC V	Gdynia	Poland	April 1994
EURASLIC VI	Valletta	Malta	April 1996
EURASLIC VII	Athina	Greece	May 1998
EURASLIC VIII	Aberdeen	United Kingdom	May 2000
EURASLIC IX*	Brest	France	October 2001
EURASLIC X	Kiel	Germany	May 2003

* Joint Conferences with IAMSLIC

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